

EXTRACT FROM MINUTES OF PLANNING COMMISSION MEETING, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE YUTAN CITY HALL IN SAID CITY ON THE **14th DAY OF JANUARY IN 2025, AT 7:00 pm.**

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to all members of the Yutan Planning Commission, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order at 7:03 pm by Chair Duffy. Planning Commissioners Duffy, Gay, Ortmeier, and Shea were present. Commissioners Vandenack and Winn were absent; one seat is currently vacant.

Duffy informed all individuals present of the location of the Open Meetings Act.

1. Approval of the meeting minutes for December 2024.
  - a. Motion to approve the meeting minutes was made by Gay and seconded by Ortmeier; motion passed unanimously (4-0).
2. Election of Officers
  - a. Motion to nominate Carrie Duffy as chairperson and Kyle Winn as secretary was made by Shea and seconded by Gay; motion passed unanimously (4-0).
3. No open discussion occurred.
4. Capital Improvement Review: Hayes Concession Stand
  - a. Community Planner Robert Costa presented the staff report for the Commission's consideration of the capital improvement.
  - b. No public comment was offered.
  - c. Motion to adopt staff's suggested findings of fact and recommend approval of the concession stand as a capital improvement was made by Shea and seconded by Gay; motion passed unanimously (4-0).
5. Informal Review of Planning Commission Bylaws
  - a. Commissioners discussed the provisions of state and local law that provide the legal framework for conducting business as the Planning Commission. No action was taken.

Meeting adjourned at 7:35pm.

Next scheduled meeting: Tuesday, February 11, 2024, at 7:00 pm.

Meeting minutes prepared by City Staff, and approved by vote of

the Planning Commission on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.